“Parking lot” ideas from last meeting:

- How often should committee meet
- Define types of complaints
- Who can file complaints:
  - Anonymous?
  - 3rd Party complaints
  - Statute of limitations
- Look at other universities’ procedures
- How will committee be supported?

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a. Structure of membership
   i. Members – 7 members
   ii. How are members recommended for appointment
   iii. Is anyone ineligible to serve?
   iv. Voting?
   v. Quorum?
   vi. Minutes?
   vii. Term? Two years each, with staggered terms after the first year.
       1. Example: Staff position #1 would serve two years and, for the first
          year only of the committee’s existence, staff position #2 would be a
          one-year term. Thereafter, staff position #2 would be for two-year
          terms. Same arrangement for faculty and student positions.

b. Meetings
   i. Meet on an as-needed basis as called by the
      1. Chief of police,
      2. Vice president for finance & administration, or
      3. Vice president for student affairs
      4. Voting member of the committee may request a meeting. The
         decision whether to call such a requested meeting is made by the
         police chief or by the vice president
      5. Attendance requirements
   ii. Reports
      1. Committee submits annual report to the President, to the vice
         president for finance and administration, and to the vice president
         for student affairs. For transparency, make public?
      2. Regular reports from UO Police Department to the complaint
         resolution committee

c. Orientation and Training for Members
   i. Authority and role of complaint resolution committee
   ii. How the complaint resolution committee conducts its’ activities
   iii. Overview of UO Police Department
iv. Summary of laws, rules, and policies governing work of UO Police Department
v. Typical activities of a UO police officer
vi. Employee confidentiality discipline issues
vii. Training of intake workers
d. Budget